
Hollinswood and Randlay Parish Council

Chairman of the Committee: Cllr H Unwin Clerk: Katrina Baker MBE CiLCA

FINANCE & AUDIT COMMITTEE

Minutes of the meeting held on Monday, 9th June 2025 at 8.00pm at Hollinswood Neighbourhood Centre.

Present: Councillor H Unwin
Councillor S Unwin
Councillor J Johnson
Councillor S Snell
Councillor Creed
Councillor Vaughan-Hodkinson
Councillor P Farrar

In Attendance: Katrina Baker, Clerk
S Fisher

FA25/087 Welcome
Councillor H Unwin welcomed everyone to the meeting and thanked them for attending.

FA25/088 Election of Chairman
It was proposed by Councillor Creed, seconded by Councillor Farrar, all were in favour and thus it was

RESOLVED that Councillor H Unwin be re-elected as the Chairman of the Finance & Audit Committee for 2025/26.

FA25/089 Declaration of Acceptance of Office
Councillor H Unwin read and signed the Declaration of Acceptance of Office, this was witnessed by the Clerk.

FA25/090 Election of Chairman
It was proposed by Councillor S Unwin, seconded by Councillor Vaughan-Hodkinson, all were in favour and thus it was

RESOLVED that Councillor Snell be re-elected as Vice Chairman of the Finance & Audit Committee for 2025/26.
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FA25/091 Declaration of Acceptance of Office
Councillor Snell read and signed the Declaration of Acceptance of Office, this was witnessed by the Clerk.

- FA25/092** **Apologies**
None
- FA25/093** **Declarations of Interest**
Details as per the registered list.
- FA25/094** **Minutes of the meeting held on 28th April 2025**
It was proposed by Councillor Snell, seconded by Councillor Johnson, all were in favour and thus it was

RESOLVED that the Minutes of the meeting held on 28th April 2025 are a true record and they were signed by the Chairman.

- FA25/095** **Matters Arising, for information**
Internet Provision – Randlay Community Centre
The installation of the new Internet Provision has been completed and is now very reliable.

- FA25/096** **Financial Reports**
a) Balances and Investments
The balances at the end of May had been circulated previously.
The VAT for May had been reclaimed.
- It was proposed by Councillor Snell, seconded by Councillor Vaughan-Hodkinson, all were in favour and thus it was

RESOLVED that a further £20,000 be transferred into the CCLA Investment Account – the new balance would be £80,000. £220.73 had been received as interest for May on the original £60,000 invested.

- FA25/097** **Governance Reports**
a) Accidents and Near Misses
None
- b) Risk Management**
There were no matters to report and no amendments needed to the Risk Management Plan.

- FA25/098** **Other Matters**
Internal Auditor
Members will appoint a new Internal Auditor for 2025/6 – this will appear on a future agenda. After which the Councillors Internal Audit Checks will be arranged.

- FA25/099** **Date of the next meeting**
7th July 2025 7.00pm. Council Chamber
- The Chairman thanked Members for their contributions and closed the meeting at 8.40pm.

Signed**Date**